



**U.S. Department of the Interior**  
**"To-Be" Trust Business Model**  
**Process Template**

<b>Title: Select Land and Natural Resources Uses</b>	<b>Process Number</b> __P.2.3.1__
<i>Identify the process in the "Verb Noun" format. (Ex: Maintain Ownership)</i>	

**1. Process Definition** *Provide an overview of the process and define its starting and ending points*

<b>1.1 Starts With</b>	Analyze the results of the initial data review and beneficiary input.
<b>1.2 Process Overview</b>	<p>The planning team reviews beneficiary intent, historical use of the land and natural resources and other pertinent data that has been collected. The team recommends program area use alternatives and the outputs to be produced by each in sufficient detail for interested parties to understand the characteristics of each alternative. Although the selected use usually maximizes income, the selection can be tempered by the beneficiary's intended use, environmental considerations, short-term versus long-term maximization and tribal and federal statutory requirements. Single or multiple uses may be proposed.</p> <p>Alternative program-area uses are submitted to the beneficiary for review and discussion. Informational meetings are conducted regarding the merits and issues of each concept, and the beneficiary evaluates the alternatives based on its priorities.</p> <p>When the land and natural resource uses for each program area to be included in the plan have been selected, the planning team analyzes the characteristics of each program area and establishes subunits based on logical geographic boundaries and common use types. The boundaries may be adjusted during use and management of the resources due to suitability assessments that include economic cost/benefit of the designated type of use and site-specific environmental clearances.</p>
<b>1.3 Stops With</b>	Designated program area land and natural resource uses.

**2. Trust Business Objectives** *Identify the Comprehensive Trust Model strategic goals and business objectives to which this process contributes.*

<b>Goal/Objective</b>
Goal 2: Tribal self-governance and self-determination that increase participation in managing assets
Goal 4: Land and natural resources management that maximizes return while meeting beneficiary desires
Objective 4.1 Land and natural resource asset plans and stewardship strategies: Develop land and natural resource asset plans and stewardship strategies.
Objective 4.2 Preservation and protection of land and natural resource assets: Preserve and protect the long-term viability of land and natural resource assets consistent with fiduciary duties and with the beneficiaries' intended use of the assets.



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<b>Goal/Objective</b>
Objective 4.3 Land and natural resource asset business management: Manage land and natural resource assets effectively and proactively to obtain fair market value for beneficiaries and to incorporate beneficiary requirements.
Objective 4.4 Appraisals: Obtain appraisal information, as needed, on trust and restricted lands for tribal and individual Indian owners, using methods and techniques that meet professional standards.
Objective 4.5 Fractionation strategy: Develop and implement a resolution which reduces or eliminates the exponential increase in the number of ownership interests in land.

**3. How should Beneficiaries be involved in this process?**

<b>Beneficiary Involvement</b>
Beneficiary representatives may be members of the planning team. May provide concurrence with the selected land and natural resources uses.

**4. Organizations, Offices and Roles.** *Identify the DOI organizations and related roles that should be involved in performing the process.*

**4.1 DOI Organizations.** *Identify the DOI organizations, offices and individual roles that contribute to this process.*

*DOI organizations include the Office of the Secretary, BIA, OST, BLM, MMS, OHA, OSM among others.*

*Offices include Central Offices, Regional Offices, Agency(Field) Offices, etc.*

*All individual roles that contribute, in a significant manner, should be identified.*

Organization	Office	Role	Contribution
Tribes	Tribal Office		May contract or compact the planning function. Review land and natural resource use alternatives.



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Organization	Office	Role	Contribution
BIA	Regional Office Agency/Field Office		Analyze pertinent data and documents.  Incorporate the beneficiary's intended use and plan objectives.  Develop alternative land and natural resource uses.  Select the most appropriate land and natural resource uses per program area.  Identify management units within each program area.

**4.2 External Organizations.** *Identify the non-DOI organizations that support the execution or control of this process.*

External Organization	Contribution
None	

**5. Event(s)** *Identify the events or conditions that start the process. Describe each event and indicate the frequency (daily, monthly, quarterly, etc.) in which each event is expected to occur. An event may be an external interaction (a beneficiary submits an application), the expiration of a period of time (a lease is due to expire in 90 days), or the realization of some pre-defined threshold (an IIM account reaches the automatic disbursement threshold).*

Event	Description	Estimated Frequency
None		



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**6. Inputs and Outputs.** *Identify and describe all inputs and outputs related to this process. Inputs are information or materials used during the execution of the process; outputs are materials or information produced by the process.*

**6.1 Inputs**

Input	Description
Information	Pertinent data and beneficiary intended use for the land and natural resources.

**6.2 Outputs**

Output	Description
Selected program area land and natural resources uses	Logical resource regions, such as forest, range or coal, which exist within any given wide-area plan based on physical, geographic and/or political subdivisions. May be single or multiple uses identified within a program area.
Selected management units	Resource subunits to be managed within each program area identified in a program area plan. May be single or multiple uses identified.

**7. Fiduciary and Legal Obligations and Controls**

**7.1 Obligations**

*Identify and describe the legal and fiduciary obligations that impact this process. For each obligation, indicate the document or commitment that defines the obligation and the citation (paragraph or section) within the document that pertains to this process.*

Obligation	Source	Business Impact
See Schedule 1 Attached		

**7.2 Controls**

*Identify and describe any controls (enforcement mechanisms) that may be used to ensure that the process adheres to obligations and internal process requirements. Controls may be reviews, audits, segregated duties, etc. Indicate the reason that each control should be introduced (name the obligation that a control is intended to enforce; indicate any controls required to ensure consistency or reliability).*

Control	Reason	Description
None		



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**8. Mechanisms (Systems of Record)** *Identify the mechanisms, or systems, that are needed to support the process (ex: Ownership, Leasing, Workflow Management, Office Filing System, etc.). Indicate the information and activities, relevant to this process, that each system supports.*

System Name	Support
Integrated data	Easily accessible data.
Collaborative decision making software	"Nice to have" but not essential.

**9. Inter-Process Relationships** *Identify other trust processes that are related to this process (either predecessors or successors). If applicable, indicate the condition under which the processes are related.*

**9.1 Predecessors.** *Predecessors are processes that either produce information required by this process or that result in the need to execute this process.*

Process No.	Name	Condition of Relationship
P.2.2.2	Collect Pertinent Data	When all pertinent information has been collected, the planning team is ready to start developing resource use alternatives.
B.6.2.2	BRDM: Beneficiary Involvement in Planning	Review alternative land and natural resources uses and management units selected with beneficiary representatives.

**9.2 Successors.** *Successors are processes that either use information produced by this process or that must be executed as a result of performing this process.*

Process No.	Name	Condition of Relationship
P.2.3.3	Prepare Documentation	After resource uses have been determined, the planning team is ready to document the plan.
B.6.2.2	BRDM: Beneficiary Involvement in Planning	Review alternative land and natural resources uses and management units selected with beneficiary representatives.



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**10. Comments** *Summarize any discussion, problems, issues or recommendations that should be considered when reviewing process performance. Category Values (Note, Best Practice, Decision, Problem, Issue, Recommendation)*

Category	Comment
	None